




# Unlock the world.

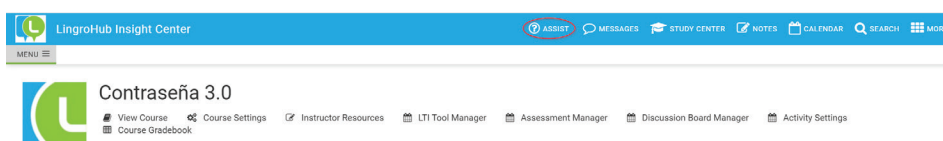
CONTRASEÑA

## Getting Started: A Guided Quick Tour

Contraseña  a digital learning environment  $\neq$  an ebook

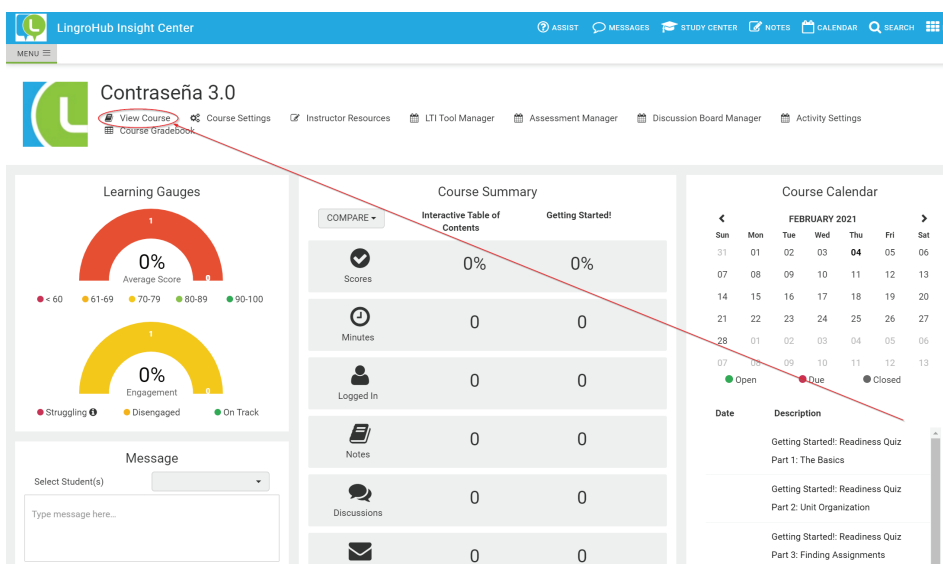
**Personal. Social. Mobile. Affordable.** Based on backward design and adopting a project-based approach, Contraseña offers clearly defined learning objectives that are reflected in culminating unit projects, allowing students to demonstrate their abilities. We look forward to exploring the program with you.

If you need assistance with registration or with any aspect of our navigation, click the LingroAssist (LiveChat) button (8:00 AM-11:00 PM Eastern M-F) on the blue bar at the top of any screen or email us at [hubsupport@lingrolearning.com](mailto:hubsupport@lingrolearning.com).



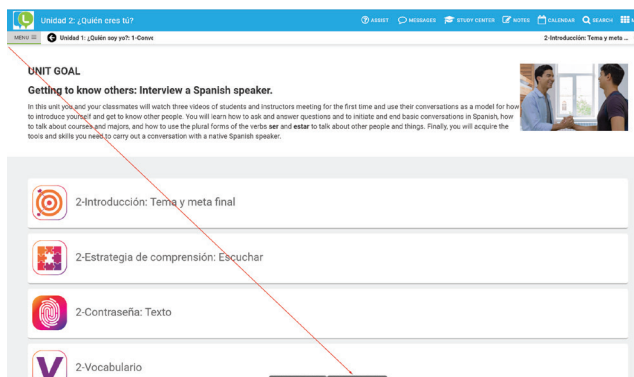
**STOP 1.** Login at [www.lingrolearning.com](http://www.lingrolearning.com) > LOGIN  
Enter username and password > ENTER  
Click Contraseña: Your Password to Foundational Spanish

**STOP 2.** **Insights Center** (Instructor Dashboard). After logging in, you'll be taken to the **Insights Center** (Instructor Dashboard). Click **View Course** to access tabs for the *Getting Started* preliminary unit, Interactive Table of Contents, *LingroFolio* ePortfolio, and *LinguaMeeting* activities (native speaker coaching sessions). From the Insights Center you can also set course parameters (Default Settings), create assignments (**Activity Settings**) and see the **Gradebook**.



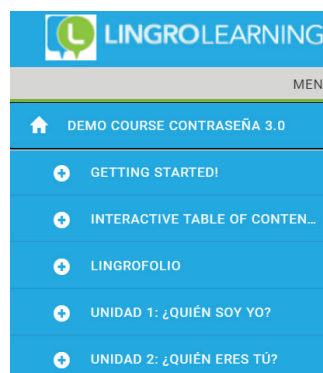
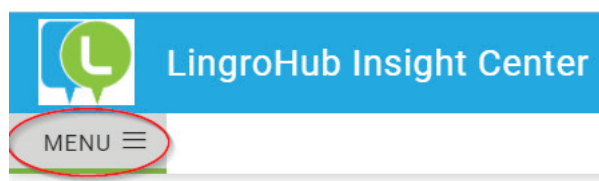
### STOP 3.

Check out the **Instructor Resources** tab at the bottom center of any unit in **View Course**. Click Downloadable Instructor Resources for daily lesson plans, audio/animation/video scripts, unit tests, and so on.



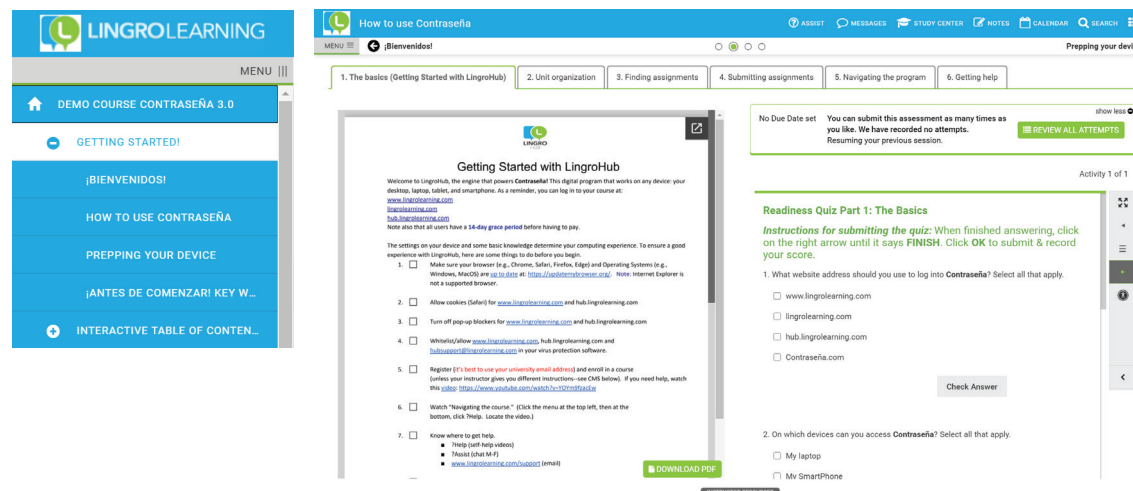
### STOP 4.

Navigate with the hamburger menu (upper left of your screen) to see the content of any unit.



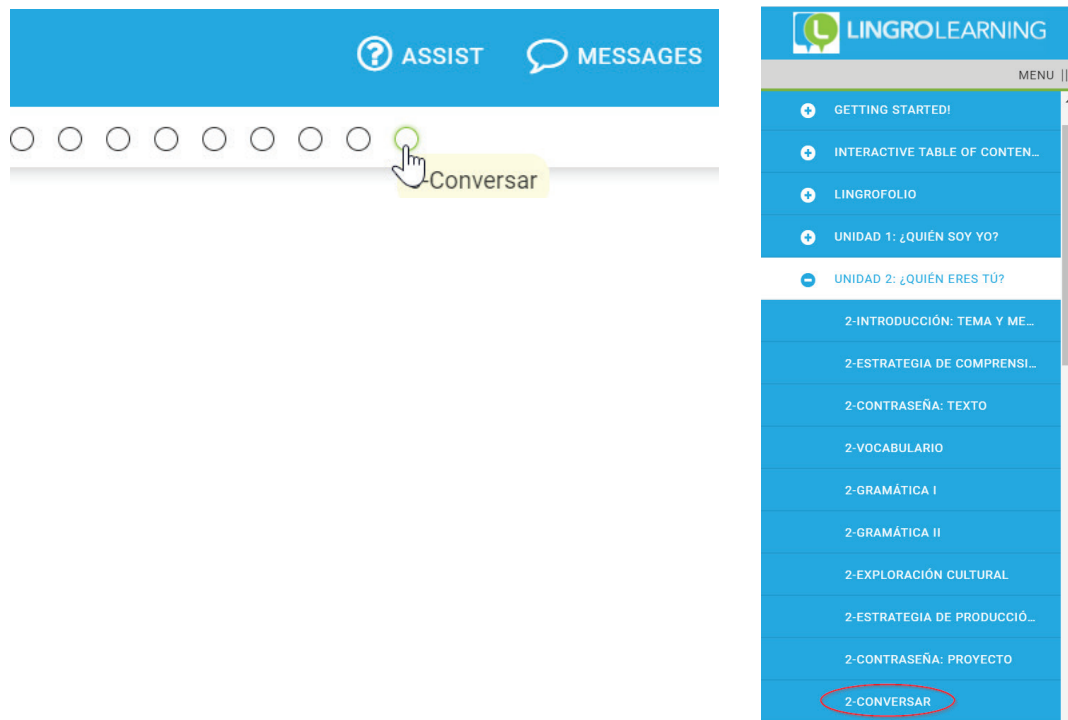
### STOP 5.

**Getting Started.** Similar to the preface in a printed book or eBook. Here, students access Navigation Tips (how to find and submit assignments, for example) the Unit Organization, and preliminary vocabulary. An auto-corrected self-test for each course navigation module is included.



## STOP 6.

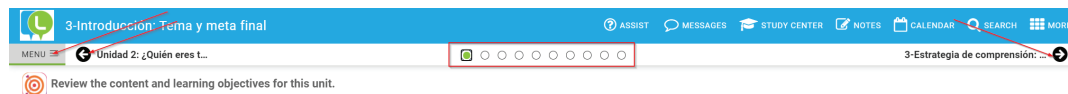
**Conversar.** These are the pair and group activities intended to be completed in a class (f2f or hybrid) or synchronously (online). They are grouped together as the last item in each unit, regardless of the navigation tool you use. Powerpoints for Warm-up activities and all Conversar activities are available as Downloadable Instructor Resources.



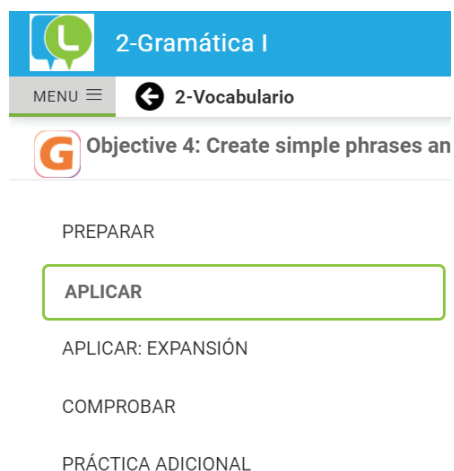
## STOP 7.

**Sequence for independent (asynchronous) work.** Open any unit by clicking on the unit folder. Then, click the first folder to see the goals and organization of the unit.

Once you're in a unit, click your way through the content with the forward and back arrows, the radio buttons in the center, or the hamburger menu in the upper left corner of the screen.



For each objective, access the pedagogical sequence by clicking on the tabs on the left (e.g., preparar, aplicar, comprobar).



Use the activities arrow to move from activity to activity



And be sure to have a look at the Proyecto.

**STOP 8.**

**Insights Center (Instructor Dashboard).** Click the hamburger menu at the top left. Scroll to the bottom and click **Insights**. Make Assignments in **Activity Settings** and track grades and performance.

